



# YOU'VE GOT GOALS WE'VE GOT INTERNSHIPS



Work-Based Learning Alliance

We support you in developing the real world skills needed to succeed beyond the classroom.

Join us for a paid

**100 HOUR INTERNSHIP**

## Our Internships



### 100% Virtual

Cars, buses, trains...no need to worry about them or commuting!



### Paid

You deserve to be paid fairly for your time and work!



### Industry-Aligned

Develop real-world skills while getting feedback from industry experts!



### Connected

Start building your professional network today!

## Who We Are

At the Work-Based Learning Alliance we want to help you discover your passions while developing your skills and understanding of the future career options available to you.

We are a nonprofit whose focus is on providing career-connected learning experiences to high schoolers across the country. Our role is to ensure all students are fairly paid, have a safe virtual working environment and are supported throughout their internships.

 [hello@wblalliance.org](mailto:hello@wblalliance.org)

 [wblalliance.org](http://wblalliance.org)

# YOUR INTERNSHIP EXPERIENCE

Review the steps below to learn more about your internship, supported by Work-Based Learning Alliance.



## 1) TELL US ABOUT YOURSELF

Complete the Intern Interest Inventory to let WBLA know your areas of interests, industry preferences, and schedule availability.

## 2) CONNECT WITH YOUR ADVISOR

Your WBLA advisor will help you get ready for your internship, and be your first point of contact should you need anything throughout your internship experience.



## 3) MAKE IT OFFICIAL

You will complete all your onboarding paperwork through WBLA so that you are ready to start your internship and get paid! This paperwork will include an W-4, I-9 and Internship Agreement. You will also need a bank account.



## 4) GET ON BOARD

Attend a 1 hour onboarding session and a 1 hour orientation session to learn all about your internship experience, meet your intern team, and receive your project.



## 5) WORK IT

Work as part of an intern consulting team to solve a real business challenge for your industry mentor. WBLA internships are completely virtual, so you don't have to worry about finding a ride (or catching the bus!) to connect with your coworkers.



## 6) BUILD YOUR PROFESSIONAL SKILLS

Build your skills by working on a valuable project, observing business meetings, and getting feedback on your progress from your industry mentor. Your typical schedule will require 10-25 hours per week of your time depending on whether your participating in a 4, 6 or 10 week program.



## 7) PRESENT YOUR FINAL PRODUCT

You and your teammates will present your final project solution to your industry mentor. This presentation will demonstrate all the work your team has done throughout your internship.



## 8) CELEBRATE!

Congratulations! You have completed your internship, something that truly sets you apart from your peers. Now it's time to share your accomplishment on your resume and platforms such as LinkedIn.



# FAQ

## When do the internships start?

Work-Based Learning Alliance has 10-, 6-, and 4-week internship options available. Work with your school to determine which option is best for you based on your course load and additional activities. Internships start in April, July, and August.

## How will I be paid?

Work-Based Learning Alliance will pay interns \$1500 over the course of the 100 hour internship. The pay schedule will vary based on the length of the internship.

## What is expected of me as an intern?

You will complete 100 hours of work virtually over the course of your internship. Your exact schedule will vary based on the length of your internship, your industry mentor's availability, and your school's scheduling preferences. You will work with a team of interns, some of whom may be from other schools. You will spend your time working on a project that you and your teammates will ultimately present to your industry sponsor. Your internship will be spent conducting research on your project, working with your team on your final deliverable, and meeting with your industry sponsor.

## What's Next

- Talk with your family and school about which internship start dates will work best for you
- Get your consent form signed and then keep an eye out for an email from the Work-Based Learning Alliance. This email will share key dates and next steps.